



**Dr. NTR UNIVERSITY OF HEALTH SCIENCES**  
**VIJAYAWADA - 520 008**

# **REGULATIONS**



**FOR ADMISSION INTO**  
**Post Basic B.Sc., (Nursing) 2YD COURSE**  
**UNDER COMPETENT AUTHORITY QUOTA**  
**FOR THE ACADEMIC YEAR**  
**2024-25**

**POST BASIC B.SC NURSING 2YD COURSE  
FOR THE ACADEMIC YEAR 2024-25  
IMPORTANT DATES AND INFORMATION**

No	Item	Date & Time	
1.	Date of Notification	<b>10.09.2024</b>	
2.	Availability of Online application forms:- <a href="https://drntr.uhsap.in">https://drntr.uhsap.in</a>	<b>10.09.2024</b> from 02.00 PM To <b>17.09.2024</b> by 09.00 PM	
3.	Date of release of Provisional merit list of the applied candidates	Candidates are advised to visit Dr. NTRUHS official website regularly for Schedules / latest updates / allotments / Notices / News & Events pertaining to counselings. No individual intimations will be sent	
4.	Dates of release of Final Merit Position		
5.	Dates of exercising web options		
6.	Commencement of classes		
7.	Closure of admissions		
8.	<b>HELPLINE NUMBERS:</b> for Technical difficulties Nos.  for Clarifications on Regulations Nos.		<b>9000780707 and 8008250842</b>  <b>8978780501, 7997710168</b> <b>and 9391805245</b> <b>(10.00 AM to 6.00 PM only).</b>

APPLICATION FEE			
Sl. No.	Course	BC/SC/ST candidates	All other candidates
1.	Post Basic B.Sc.(Nursing) 2 YD Course	<b>₹.1888/-</b> (₹.1600+GST ₹.288/-) Bank charges extra	<b>₹.2360/-</b> (₹.2000+GST ₹.360/-) Bank charges extra

**Note:**

- Entire application process is through online mode only, including uploading of Images, scanned copies of Certificates / documents and payment of fees, etc., Therefore, candidates are not required to send printout of application form / verification form, etc., to the University. **No offline applications will be accepted.**
- All further notifications will be displayed on University Website only. No Individual intimations will be sent. Please visit the university website <http://drntr.uhsap.in> regularly for subsequent notifications / instructions till the closure of admissions.
- Competent Authority will not be responsible for the consequences, resulting due to non-diligent follow-up of notices, notifications and publications appearing on the websites regarding counselling and admission to Post Basic B.Sc.(Nursing)-2 Year Degree Course for the academic year 2024-25.
- Printout of application, Provisional Verification form alongwith Original Certificates should be submitted at the time of admission at the college.
- All the dates are tentative and the University reserves the right to change them without assigning any reason or advance notice.
- Mere submission of application does not confer any right for a seat.

**Dr. NTR UNIVERSITY OF HEALTH SCIENCES :: A.P. :: VIJAYAWADA-520 008**

**PROSPECTUS FOR ADMISSION INTO POST BASIC B.Sc.(NURSING) 2YD COURSE  
UNDER COMPETENT AUTHORITY QUOTA FOR THE ACADEMIC YEAR 2024-25**

**1. REGULATIONS:**

The following are the regulations for admission of students into Post Basic B.Sc., (Nursing) 2YD Course in affiliated colleges of Dr. NTR University of Health Sciences, A.P., for the Academic year 2024-25.

2. Student shall apply for the Government, Private Unaided Non-Minority Colleges affiliated to Dr. NTR University of Health Sciences for admission under Competent Authority Quota seats.

<b>College Type</b>	<b>Service Quota</b>	<b>Non-Service Quota</b>
Government College of Nursing, Visakhapatnam	100% Seats under competent authority Quota	No Non-Service Quota seats
Government College of Nursing, Kurnool	40% Seats of the total intake under competent authority quota	60% Seats of the total intake under competent authority quota
Private unaided Non-Minority Nursing Colleges affiliated to Dr. NTRUHS	No Service Quota	60% of the total intake will be filled under Competent Authority Quota.

3. The Post Basic B.Sc.(Nursing) Course is 2 years duration.

4. **The list of affiliated colleges and number of seats available will be displayed Before exercising options for web counseling.**

**5. Eligibility:**

- 5.1. The candidates should be of Indian Nationality or persons of Indian origin (P.I.O) / Overseas citizen of India (OCI) card holders and should satisfy the local or non-local status in Andhra Pradesh (Residence requirement) as laid down in Andhra Pradesh educational institutions (Regulations of admissions) order, 1974 and the selection will be done as per the procedure laid down in the G.O.P.No.646, dated 10-07-1979 as amended in G.O.Ms.No.42, Higher Education (EC2) Dept., dated 18-05-2009.

**Both Male and female Candidates are eligible for admission into Post Basic B.Sc., (Nursing) 2 Years Degree Course as per 228<sup>th</sup> EC resolution dated 05.05.2019.**

**5.2. Educational Qualifications (As per Indian Nursing Council Regulations):**

Candidates seeking admission into Post Basic B.Sc., (Nursing) 2 Years Degree Course should have passed Two-year Intermediate Examination of Board of Intermediate Education of Andhra Pradesh/Telangana

**OR**

Any other equivalent examination (10+2 pattern) or NIOS or APOSS recognized by the Board of Intermediate Education, Andhra Pradesh.

**AND**

Should have passed **General Nursing and Midwifery** from an institution recognized by the Govt., of A.P. or Nursing Council of India and shall be registered with the State Nursing Council.

**NOTE: The Candidates who studied 1 ½ year MPHW are not eligible for admission into Post Basic B.Sc.(Nursing) 2YD Course.**

(Eligibility Criteria is as per G.O.Ms.No.269, HM & FW (K2) Dept., Dt. 30-11-2009 as amended in G.O.Ms.No.194, HM & FW (K2) Dept., Dt. 07-07-2011, G.O.Ms.No.40, HM & FW (K2) Dept., Dt.18-02-2012 and G.O.Ms.No.33, HM & FW (K1) Dept., Dt.05-03-2013 and from time to time.

### 5.3. **Government Service Candidates:**

- Should have completed 2 years of service as a staff nurse in Medical and Health Department and Andhra Pradesh Vaidya Vidhana Parishad as on 31.08.2024.
- Must be a Regular employee.
- Service Regularization/probation declaration orders as staff nurse and Service Certificate issued by the HOD concerned should be uploaded to consider under Service Quota.
- Temporary / contract employees in Government and employees working in private hospitals are **NOT ELIGIBLE** for service quota seats.

### 5.4 **Age:**

Minimum Age	Should have completed 21 years as on 31.12.2024
No upper age limit	
Students shall be medically fit.	
Students shall be admitted once in a year.	

Note: Candidates born on or after **01-01-2004** are not eligible as they do not complete 21 years of age

## **6. ELIGIBILITY CONDITIONS IN RESPECT OF CANDIDATES WHOSE DOMICILE OF ANDHRA PRADESH / TELANGANA**

6.1. The candidate shall satisfy Local / Non-local status as per G.O.P.No.646, Education (W1) Department, dated 10-07-1979 and Presidential order. The procedure indicated in the above G.O. for Selection of candidates as amended in G.O.Ms.No.42, Higher Education (EC2) Dept., dated 18-05-2009 shall be followed.

**The Non-local candidates are eligible for 15% Unreserved seats only. The Local candidates are eligible for both 15% unreserved seats and 85% local area seats.**

6.2. The verification fee and registration fee once paid will not be refunded or adjusted to a future date. Therefore, candidates are advised to check eligibility conditions thoroughly before applying for Competent Authority seats.

## **7. RESERVATION IN FAVOUR OF THE LOCAL CANDIDATES:-**

7.1. Admission to 85% of the available seats shall be reserved in favour of the Local candidates in relation to the local area as provided in A.P. Educational Institutions (Regulation of Admission) order, 1974 as given in Annexure-III of G.O. (P) No. 646, Edu. (W1) Department, dt.10-7-1979.

### **7.3. LOCAL AREA:**

- 7.3.1.** The part of the State comprising the Districts of Srikakulam, Vizianagaram, Visakhapatnam, East Godavari, West Godavari, Krishna, Guntur and Prakasam (Andhra University Area) shall be regarded as the local area for the purposes of admission to the Andhra University, and to any other education institution (other than a State-wide University or State-wide Educational Institution) which is subject to the control of the State Government and is situated in that part.
- 7.3.2.** The part of the State comprising the Districts of Ananthapur, Kadapa, Kurnool, Chittoor and Nellore (Sri Venkateswara University) shall be regarded as local area for the purposes of admission to Sri Venkateswara University and to any other educational institution (other than a State-wide University or State-wide Educational Institution) which is subject to the control of the State Government and is situated in that part.

### **7.4 LOCAL CANDIDATES:**

- 7.4.1** A Candidate for admission shall be regarded as local candidate in relation to a local area.
- i) If he/she has studied in an Educational Institution or Educational Institutions in such local area for a period of not less than 4 consecutive academic years ending with the academic year in which he/she appeared or as the case may be first appeared in relevant qualifying examination.
- (or)
- ii) Where during the whole or any part of the four consecutive academic years ending with the academic year in which he/she appeared or as the case may be first appeared for the relevant qualifying examination, he/she has not studied in Educational Institution(s), if he/she had resided in that local area for a period of not less than 4 years immediately preceding the date of commencement of the relevant qualifying examination, in which he/she appeared or as the case may be first appeared.
- (or)
- iii) Local Status Certificate issued by MRO for claiming as AP local as per Circular Nos. 4136/SPF&MC/2015-5, dated.08.08.2016, 4136/SPF&MC/2015-13, dated. 20.11.2017 & G.O.Ms.No.129, dt: 28-10-2019 of General Administration Dept.  
**Candidates Migrated from Telangana to Andhra Pradesh after bifurcation of state.**

- 7.4.2** A candidate who is not regarded as a local candidate under sub-regulation (7.4.1) above in relation to any local area shall.
- i) If he/she has studied in educational institutions in the State for a period of not less than 7 consecutive academic years ending with academic year in which he/she appeared or as the case may be first appeared for the relevant qualifying examination be regarded as local candidate in relation to:
- a) Such local area where he/she has studied for the maximum period out of the said period of 7 years.
- b) Where the period of his/her study in two or more local areas are equal, such local area where he/she has last studied in such equal periods.
- (or)

- ii) If during the whole or any part of the seven consecutive academic years ending with academic year in which he/she appeared or as the case may be first appeared for relevant qualifying examination, **he/she has not studied in the educational institution in any local area, but he/she has resided in the State during the whole of the said period of 7 years** be regarded as a local candidate in relation to
  - a) Such local area where he/she has resided for the maximum period out of the said period of 7 years.
  - (or)
  - b) Where the period of his/her residence in two or more local areas are equal, such local area where he/she has resided last in such equal periods.

**7.4.3 The following categories of candidates are eligible under 15% of the available seats, i.e. Un-reserved, in terms of the Presidential order:**

- (i) All local candidates defined in the Presidential order (AU & SVU).
- (ii) Candidates who have resided in the State for a total period of ten years excluding the periods of study outside the State or either of whose parents have resided in the State for a total period of ten years excluding the periods of employment outside the State. (Annexure-I) (Non-Local Candidates)
- (ii) Candidates who are children of parents who are in the employment of this State or Central Government, Public Sector Corporation, Local Bodies, Universities and other similar quasi Public Institution within the State; and
- (iv) Candidates who are spouses of those in the employment of the State or Central Government Public Sector Corporations, Local Bodies, Universities and educational institutions recognized by the Government or a University or Other competent authority and similar other quasi Government institutions within the State.

**N.B.:** The Scanned copies of relevant certificates must be uploaded for verification along with online application. In respect of residence certificate, the certificate should be obtained from the Revenue authorities clearly specifying the years.

**8. Reservation of seats for Scheduled Castes & Scheduled Tribes :-**

- 8.1. Out of the available seats for admission by the University, 15% for SCs and 6% for STs shall be reserved in each local area. If any seat reserved for the Scheduled Tribes is not filled-up, they will be open to the candidates belonging to Scheduled Castes and Vice-Versa.
- 8.2. If the candidates from Scheduled Castes & Scheduled Tribes are not available, these reserved seats shall be re-allotted to candidates of open competition on the basis of merit.
- 8.3. Candidates from the Scheduled Castes and Scheduled Tribes belonging to Andhra Pradesh which are specified in the list as per the Government orders will be considered against the reserved seats.

## **9. Reservation for BC Candidates:**

- 9.1. 29% of the available seats for admission in each local area Under Dr. NTR UHS for Post Basic B.Sc.,(Nursing) course shall be reserved for candidates belonging to Backward Classes as follows:-

Community	Percentage of reservation applicable	Issuing Authority <b>(Integrated Community Certificate with Barcode)</b>
BC-A	7%	Tahsildar / Mandal Revenue Officer concerned, Revenue Department
BC-B	10%	
BC-C	1%	
BC-D	7%	
BC-E *	4%	

- 9.2. As per the G.O.Ms.No.1793, Education, dt.23.09.1970 and G.O.Ms.No.23, Backward Classes Welfare(C2) Dept., dated 07-07-2007 and G.O.Ms.No.231, Health, Medical and Family Welfare (E1) Dept, dated. 11-07-2009.

\*Reservation under BC-E is subject to further orders from Government of A.P./High Court.

- 9.3. Only those Candidates who belongs to these castes of the States of Andhra Pradesh/ Telangana which are listed in the Government orders shall be considered under the respective categories.
- 9.4. While calculating the number of seats in the Sub-categories if the total number of seats falls short of or exceeds 29% it shall be limited to 29% by adding or eliminating the candidates on the basis of merit in the sub-groups in which the fractions were rounded to nearest figure.
- 9.5. In working out percentage of reserved candidates under SC, ST and BC categories, a fraction less than 0.5 will be ignored and if the fraction is 0.5 or more, it will be counted as one, subject to sub regulation 8(1).

## **10. Certification of Caste:**

- 10.1 Scheduled Caste, Scheduled Tribe and Backward Class candidates shall in support of their claim, have to furnish latest **Integrated Caste Certificate with** Barcode obtained from Government of AP/Telangana in the prescribed form issued by the Concerned Authority. If the certificate is not in the prescribed form, candidates will not be considered for selection under the reserved quota.
- 10.2 Caste Certificates of other States will not be accepted and in such cases, the applied candidate will be considered under General Category only.
- 10.3 The social status of the candidates who have applied for the seats reserved for Scheduled Castes, Scheduled Tribes and Backward Classes shall be scrutinized in terms of G.O.Ms.No.58 SW (J) Dept, dated.12-5-97.
- 10.4 In case of Minority Candidates, the Minority Certificate issued by Minorities Welfare Department, Government of Andhra Pradesh to be furnished in support of their claim.

## **11. RESERVATION UNDER PwD (Person with Disability) CATEGORY:**

- 11.1 Out of the available seats for admission by the Dr. NTR University of Health Sciences, 5% shall be reserved for the Physically Handicapped (PH) in each category of OC, SC, ST, BC-A, BC-B, BC-C, BC-D and BC-E as per Government of India guidelines.
- 11.2 **The candidate seeking the benefit of reservation should present him/herself before a Medical Board constituted by the University.** Such candidates have to appear before the Medical Board, to be constituted by the Competent Authority and notified by the University for Eligibility under PwD status alongwith a valid disability certificate issued **not later than three months** prior to submitting his/her application. The report of the Medical Board is final for considering a candidate under PH quota as per rules.

## **12. Categorization of seats & Fee Structure:**

- 12.1. As per G.O.Ms.No.330, HM&FW (K1) Department, dt.11-11-2011, in respect of the Government colleges 100% Nursing seats shall be Competent authority, will be filled by the University. In unaided Non-minority institution, 60% of the total number of seats shall be filled as competent authority seats by the University and the remaining 40% seats shall be filled by the college as management seats.

### **12.2. FEE PARTICULARS:**

#### **a) Tuition Fee:**

- (i) For Govt. Colleges fee fixed by the Government of Andhra Pradesh.
- (ii) In Private Unaided Non-minority and Minority institutions – Fee as fixed by the Government of Andhra Pradesh.

The counseling for admission will be made to the colleges affiliated for the year 2024-25 and fee as fixed by Govt. of AP shall be collected from the admitted candidates.

#### **b) Special Fee:**

Sl. No	Particulars	I Year ₹.	II Year ₹.	III Year ₹.	IV Year ₹.
1	Admission fee	2,000/-	-	-	-
2	Clinical Attachment fee	2,000/-	2,000/-	2,000/-	2,000/-
3	Transportation	2,500/-	2,500/-	2,500/-	2,500/-
4	Library Fee	1,000/-	-	-	-
5	Caution money deposit (Refundable)	2,500/-	-	-	-
	<b>Total</b>	10,000/-	4,500/-	4,500/-	4,500/-

#### **c) University Fee:**

All the selected candidates shall pay the **non-refundable** fee i.e., **₹.5600/-** at the time of downloading the allotment order through online. **University fee once paid shall not be refunded under any circumstances.**

All the selected candidates have to pay the fee and other constituent fees and caution money deposits at the rates laid down for the purpose from time to time.



### **13. Procedure of submission of online application:-**

Payment of Registration fee by Indian credit card/Debit card/Net banking.

13.1 You can make payment through Visa/Master Credit Cards (Not International credit / Debit Cards / Net banking of any bank. This facility is provided through the payment gateway of Bill Desk. Please read the following carefully. If you agree, please click on the I agree and pay now button below.

#### **13.2 Application and Verification fee through online mode\*\***

<b>OC candidates</b>	<b>₹.2360/- (₹.2000+GST ₹.360/-)</b> Bank Charges Extra
<b>BC/SC/ST candidates</b>	<b>₹.1888/- (₹.1600/-+GST ₹.288/-)</b> Bank Charges Extra

**\*\* Registration and Verification fee once paid will not be refunded or adjusted to a further date.**

13.3 You will then be directed to the payment gateway server wherein the transactions are done securely by the Bill Desk payment gateway.

13.4 Once the payment is authorized, you will be automatically redirected back to NTR UHS Registration server where you can take printout of the receipt.

13.5 NTR UHS Server does not collect any information on your credit card details such as credit card number, expiry date etc.

13.6 If the payment is successful and the amount is received by NTR UHS, you have to re-login to upload all the mandatory certificates and print the application form alongwith the payment receipt.

13.7 During the payment process, if the link fails or you receive any error message, you are advised to re-login with your personal details and Registration number at NTRUHS Post Basic B.Sc., Nursing 2YD Registration site and check. If the money is not received by NTR UHS, you will be taken to the page where in you have to select the payment method and continue once again. If the payment is already received, you have to re-login to upload all the mandatory certificates and print the application form alongwith the payment receipt.

13.8 Please note that once you proceed you are deemed to have understood and agreed to the process detailed above.

### 13.9 **APPLICATIONS THROUGH ONLINE:**

- a. Only eligible candidates as per the concerned regulations who desire to take admission for above courses in affiliated colleges shall apply online and upload all original certificates for determining the merit position for Andhra Pradesh State Competent Authority Quota seats.
- b. The candidate should fill the online application form available in the Website with the data required-for and upload the scanned Original Certificates/Documents in support of their claim through internet. The online application form can be filled through any computer with internet connection (home/internet cafe/net center).
- c. The candidate is advised to fill the online application form after going through the Prospectus by keeping all the Certificates ready to enter the correct data and uploading of the scanned copies of certificates/documents, photo and signature after payment of fee through online.
- d. The candidate is advised to fill the online application form after going through the Prospectus by keeping all the Certificates ready to enter the correct data and uploading of the scanned copies of certificates/documents, photo and signature after payment of fee through online.
- e. The candidate should furnish correct information in the online application form and upload scanned original certificates with application. The applications with incorrect information, invisible documents will not be considered and automatically rejected. If it is found that the candidate has furnished incorrect information or uploaded fake or forged documents, the University takes action that deems fit as per rules against the candidate including cancellation of seat / admission without any notice.

A) **Registration & Verification:**  
**(Fee once paid will not be refunded or adjusted to a further date).**

- (a) Candidates are advised to check their eligibility to apply for Post Basic B.Sc.(Nursing) 2 YD Course by verifying the list of candidates displayed in University website <https://drntr.uhsap.in>
- (b) The candidates are advised to download and read the prospectus of the course to verify for eligibility under Local/nonlocal category.

B) **Procedure of filling online application and online payment for Post Basic BSc. (Nursing) 2 YD Course:**

- (i) The registration & Verification fee can be paid through debit card/credit card or Net banking.
- (ii) The Registration & Verification fee paid by the applicant is not refundable under any circumstances:
- (iii) Read the Notification, Prospectus/Regulation carefully.

**PROCEDURE FOR SUBMISSION OF ONLINE APPLICATION FORM FOR DETERMINATION OF MERIT POSITION FOR COMPETENT AUTHORITY QUOTA SEATS**

**Do's and Don'ts**

- + Do not use mobiles and tablets to Apply. Use only computers.**
- + Do not select or enter false information which can be liable for Criminal Action.**
- + Avoid using slow internet facility.**
- + Keep your mobile with you while applying and do not block SMS.**
- + Keep the following documents required for filling online application:-**
  - a. SSC or equivalent examination showing the Date of Birth**
  - b. Memorandum of marks of qualifying examination in Intermediate or Equivalent examination and GNM Marks Memos**
  - c. Transfer certificate**
  - d. Study Certificate(s) from 6th class to Intermediate/GNM.**
  - e. In case candidates studied in the institutions outside the state of Andhra Pradesh, a residence certificate of the candidate or either of the parent issued by MRO / Tahsildar (excluding study period outside the state) for a period of years (years of period to be specified).**
  - f. In case candidates claiming eligibility of reservation under Special categories should furnish the required certificate in support of their claim**
  - g. Permanent Caste Certificate (Integrated Community Certificate) claiming reservation under BC/SC/ST Categories issued by an Officer prescribed.**
  - h. In case claiming fee exemption, the latest Income certificate of the Parent issued by MRO / Tahsildar or white ration card.**
  - i. Aadhar Card/PAN Card/Voter ID Card**
  - j. Government Regularization Service Particulars, if applicable**

## **Post Basic B.Sc.(Nursing) 2 YD Course COUNSELLING**

### **PROCEDURE FOR SUBMISSION OF ONLINE APPLICATION FORM FOR DETERMINATION OF MERIT POSITION FOR COMPETENT AUTHORITY QUOTA SEATS**





#### **CERTIFICATES REQUIRED BEFORE FILLING THE APPLICATION FORM ON-LINE**

The following Certificates are required to complete the application process. The certificates are to be scanned and kept ready to upload. Application fee has to be paid through online.

#### **List of Documents**


<b>Sl. No</b>	<b>Details of Certificate</b>	<b>File Type</b>	<b>Size of file</b>
1	Date of Birth Certificate (SSC Marks Memo). <b>(Mandatory)</b>	pdf	1000 KB
2	Memorandum of Marks of the qualifying examination for admission i.e. Intermediate or Equivalent Examination <b>(Mandatory)</b>	pdf	1000 KB
3	GNM Consolidated Marks Memo <b>(Mandatory)</b> (Grade Certificate not Accepted)	pdf	1000 KB
4	GNM Diploma Course Certificate <b>(Mandatory)</b>	pdf	1000 KB
5	GNM Registration Certificate <b>(Mandatory)</b>	pdf	1000 KB
6	Service Regularization/Probation Declaration Orders (if applicable)	pdf	1000 KB
7	GNM Study Certificate <b>(Mandatory)</b>	pdf	1000 KB
8	Intermediate/Equivalent Study Certificate <b>(Mandatory)</b>	pdf	1000 KB
9	Study Certificates from 6 <sup>th</sup> to 10 <sup>th</sup> Class <b>(Mandatory)</b>	pdf	1000 KB
10	GNM Transfer Certificate <b>(Mandatory)</b>	pdf	1000 KB
11	Migration Certificate from TS to AP (Local Status as per GOs No 132/171/129)	pdf	1000 KB
12	Employment Certificate of Parent (for Non-local Status)	pdf	1000 KB
13	Residence certificate of the candidate or either parent issued by MRO / Tahsildar of Telangana/AP for a period of ten - years (Period to be specified with exact month and year) excluding the period of study/employment out-side the State.	pdf	1000 KB
14	Overseas Certificate (Persons of Indian Origin (PIO)/ Overseas Citizen of India (OCI))	pdf	1000 KB
15	PwBD (Person with Benchmark Disability) (Latest 3 months)	pdf	1000 KB
16	Latest Caste Certificate	pdf	1000 KB
17	Minority Certificate	pdf	1000 KB
18	Parental Latest Income Certificate or Valid White Ration Card	pdf	1000 KB
19	Aadhar Card	pdf	1000 KB
20	Candidate's latest Passport size Photo <b>(Mandatory)</b>	jpg OR jpeg	500 KB
21	Specimen Signature of the Candidate <b>(Mandatory)</b>	jpg OR jpeg	500 KB

14. Sample Certificates through which certificate numbers are to be entered in the application :--


   

GOVERNMENT OF ANDHRA PRADESH  
**REVENUE DEPARTMENT**

Application No

 **CGC000000000000**

Date :

**CASTE CERTIFICATE NUMBER** 

COMMUNITY , NATIVITY & DATE OF BIRTH CERTIFICATE

1.This is to certify that the Sri/Srimathi/Kumari \_\_\_\_\_ ; S/o / D/o / M/o / F/o /  
W/o / H/o / C/o Sri. \_\_\_\_\_ of \_\_\_\_\_ village / Town of \_\_\_\_\_ Mandal of \_\_\_\_\_  
District of the State Andhra Pradesh belongs to \_\_\_\_\_ Community / Caste .

2.It is certified that the Sri/Srimathi/Kumari \_\_\_\_\_ is a native of \_\_\_\_\_  
village / Town of \_\_\_\_\_ Mandal of \_\_\_\_\_ District of the State Andhra Pradesh.

3.It is certified that the place of Birth Sri/Srimathi/Kumari \_\_\_\_\_ is of \_\_\_\_\_  
village / Town of \_\_\_\_\_ Mandal of \_\_\_\_\_ District of the State Andhra Pradesh.

4.It is certified that the Date of Birth Sri/Srimathi/Kumari \_\_\_\_\_ is \_\_\_ Day  
\_\_\_\_\_ Month \_\_\_\_\_ Year (in words) \_\_\_\_\_ as per the declaration  
given by his/her Father/Mother/Guardian and as entered in the School records where he/she studied.

**Certified By** \_\_\_\_\_

**Name :** \_\_\_\_\_  
**Designation :** \_\_\_\_\_  
**Mandal :** \_\_\_\_\_

**Note :** This is Digitally Signed Certificate, does not require physical signature. And this certificate can be verified at  
<http://www.ap.meeseva.gov.in/> by furnishing the application number mentioned in the Certificate.



GOVERNMENT OF ANDHRA PRADESH  
REVENUE DEPARTMENT

Application No :



IC000000000000

Date :

**INCOME CERTIFICATE NUMBER**



INCOME CERTIFICATE

This is to certify that the annual income from all Sources of Sri/Srimathi/Kumari \_\_\_\_\_ S/o /  
D/o / W/o / F/o / M/o / G/o \_\_\_\_\_ of village / Town \_\_\_\_\_ Mandal \_\_\_\_\_ District  
\_\_\_\_\_ of the State **Andhra Pradesh** is Rs. \_\_\_\_\_ (In Words). \_\_\_\_\_ as per records.

This certificate will be valid upto \_\_\_\_\_

Certified By



Name :

Designation :

Mandal :

**Note :** This is Digitally Signed Certificate, does not require physical signature. And this certificate can be verified at <http://www.ap.mee seva.gov.in/> by furnishing the application number mentioned in the Certificate.

**15. NOTE: The admissions into the colleges are subject to grant of affiliation by the University for the academic year 2024-25.**

- i. Distribution of seats among various categories for admission in the above colleges will be displayed before exercising options for web counseling.**
- ii. Counselling will be conducted for the colleges that are affiliated to the University before the **cut-off date** as decided by the Authorities for issue of Affiliation Orders for the Academic Year 2024-25.**
- iii. Post Basic B.Sc. (Nursing) Colleges that were issued Affiliation Orders by the University and Fee Fixation G.O by the Government of A.P. **prior to the cut-off date** will only be permitted to participate in the University Counselling for the Academic Year 2024-25.**
- iv. Post Basic B.Sc. (Nursing) College getting requisite Affiliation Orders and Fee Fixation G.O later to the **cut-off date SHALL NOT** be permitted to participate in the University Counselling for the Academic Year 2024-25 and will be permitted in next Academic Year only.**
- v. The candidates are informed to take the print-out of application.**

**NO NEED TO SEND THE PRINT-OUT OF APPLICATION TO THE UNIVERSITY.**

**16. Merit List:**

Merit Lists will be displayed on the website of University <https://drntr.uhsap.in> after verification of uploaded scanned Original Certificates. The Eligibility will be decided as per the uploaded certificates/documents.

16.1 The eligibility of a candidate will be verified basing on the uploaded copies of scanned certificates/ documents.

The candidates who are claiming reservation under Special Categories, i.e. PH, have to watch the University website for further notifications, if any, for scrutiny of original certificates of respective special category.

**Note:** The candidature of the applicant will not be considered for the course if the online application by uploading the scanned copies of mandatory certificates/documents as per regulations is not submitted.

16.2 The merit list shall be prepared by the Under Graduate Admission Committee appointed by University subject to these regulations.

16.3 **The criteria for preparation of merit list (Post Basic B.Sc., (Nursing)-2YD course):-**

- a) Total Percentage of marks obtained in General Nursing and Midwifery upto two decimal places.
- b) The candidates who qualify under compartmental system shall be placed in the merit list after the candidates who passed in a single attempt.
- c) In case of equality of marks and aggregate percentage of marks, Age shall be taken into consideration and the older candidates shall be given higher place in the Merit List.
- d) In case of equality of marks, the aggregate percentage of marks in all subjects of the 10+2 qualifying examination up to two decimal places.

**16.4 THE UNIVERSITY WILL RELEASE FINAL MERIT POSITION OF ELIGIBLE CANDIDATES FOR EXERCISING WEB OPTIONS.**

**17. WEB COUNSELING:-**

The notifications for exercising web options, procedure and applicable guidelines for admission into Post Basic. B.Sc.(Nursing) 2 YD course will be issued separately and placed on the website <https://drntr.uhsap.in> from time to time.

**18. ADMISSION RULES:**

18.1. The Selected candidates have to download the allotment order from the website after payment of University fee by payment gateway.

18.2. The candidate should submit the printout of the filled in online application form, provisional allotment order and original certificates along with one set of attested copies to the Principal of the allotted college at the time of joining for final verification. In case of any discrepancy, the provisional allotment will be cancelled.

**19 PROCEDURE OF SELECTIONS:**

As per the G.O.Rt.No. 550, G.O.Rt.No. 111, G.O.Rt.No. 159 issued by Higher Education Department dt: 30.7.2001, 13.8.2019 & 13.11.2020 respectively. G.O.P No.646 dt:10.7.1979 as amended in G.O.Ms.No.42 dt:18.5.2009 of Higher Education Dept.

**20. NURSING ADMISSION COMMITTEE:**

**20.1 The whole process of admission of candidates into Nursing course shall be under the general supervision and guidance of the Selection Committee, constituted by the Vice-Chancellor.**

**20.2 The Selection Committee shall select candidates in accordance with the provisions of these regulations.**

**20.3 The Selection Committee shall have power to review its decision and can either admit or cancel the admission before the closure of admissions.**

**21. VACANCIES:**

**Vacancies if any, caused due to failure to join or cancellation of admissions or demise of the candidates etc., before the closure of admissions shall be filled by the Selection Committee in accordance with the Regulations.**

**22. JOINING TIME:**

**The selected candidates shall join the institution concerned within the specified date. No request shall be entertained for extension of time under any circumstances. Failure to join the course in time shall automatically result in the cancellation of the seat.**

**23. CLOSURE OF ADMISSIONS:**

**The admissions shall be closed after 30 days from the date of commencement of classes. Any vacancy on the date of closure of admissions or that arises after the closure of admissions shall not be filled.**

**24. VACATION:**

**The vacation for the students is 30days per academic year. The vacation shall be declared by the Principal in phased manner at the discretion of the Principal taking into consideration two weeks of summer vacation and remaining period for religious festivals.**



## **25. VERIFICATION OF DOCUMENTS:**

- 25.1 The Head of concerned institution to which the candidate is allotted for admission shall verify the authenticity of the documents, if satisfied shall direct the candidate to pay the fees etc., immediately.
- 25.2 All the candidates selected should undergo Medical Examination as directed by the Head of the institution concerned. The admission of the candidates shall be subject to their fitness in the medical examination.
- 25.3 All original documents and declarations shall be preserved in the safe custody of the concerned Head of the institution in order to facilitate any enquiry in future.

## **26. POWERS OF THE HEAD OF THE INSTITUTION :**

- 26.1 Notwithstanding anything contained in these Regulations, the Head of the Institution may at any time, either Suo-moto or an application made by any person after due and proper enquiry, if satisfied that the candidate has furnished incorrect information or enclosed false certificates or fraudulently obtained admission may for the reasons to be recorded in writing, by order cancel his/her admission with University approval, provided that no such admission shall be cancelled without giving a reasonable opportunity for showing cause as to why his/her admission should not be cancelled.**
- 26.2 Against any such order of the Head of the Institution, an appeal shall lie with the Registrar, Dr. NTR University Health Sciences.**

## **27. POWERS OF THE UNIVERSITY:**

The University may either Suo-moto or on an application made to them, call for and examine the records relating to any selection or admission or cancellation thereof made by the concerned authority for the purpose of satisfying themselves as to the correctness, legality or propriety of such selection or admission or cancellation and pass such order in relation there to as they deem fit, including cancellation of the selection already published or admission already made, provided that the University may, before canceling such selection or admission, given an opportunity to the authority and to the person affected to show cause against such cancellation.

## **28. UNIVERSITY IS THE FINAL AUTHORITY OF SELECTION PROCEDURE:**

All selections made under these regulations shall be subject to such directions or orders as may be made by the University from time to time.

- 29. THE REGULATIONS FOR RE-ADMISSION AFTER BREAK OF STUDY FOR ALL THE UNDER GRADUATE AND POST GRADUATE DEGREE / DIPLOMA COURSES IN MEDICAL, DENTAL, INDIAN MEDICINE AND HOMOEOPATHY AND ALLIED HEALTH SCIENCE COURSES OFFERED BY Dr. NTR UNIVERSITY OF HEALTH SCIENCES, VIJAYAWADA.**

The regulation is subject to modification from time to time. As given at Annexure-II

## **30. HOSTEL FACILITY:**

Residence in hostel is not compulsory and at the discretion of the Principal of the colleges. Hostel accommodation will be provided as and when required. All candidates should adhere to the institutional rules and violation of Regulations will be viewed seriously. The candidates have to pay the fees towards their food if they reside in the hostel along with other fees as prescribed from time to time.

- 31. UNIFORM: Student nurses shall wear white uniform while on duty.**

### **32. COURSE OF STUDY:**

The candidate admitted into Nursing Course shall pursue the course in accordance with syllabus prescribed by the University for the Respective Course.

### **33. EXAMINATION:**

The candidate will have to appear for such examinations as are prescribed by the University from time to time.

### **34. TERMINATION OF TRAINING AND DISMISSAL:**

- 34.1 A stipendiary or Non-stipendiary candidate admitted to any of the institutions shall be liable for dismissal there from at any time before completion of the course on account of negligence, failure to attend to the prescribed studies, and duties, in subordination misconduct or any other offences amounting to moral turpitude on the part of the candidate which in the opinion of the Head of the institution makes it undesirable to continue the candidate in the college.
- 34.2 a) The Head of the institutions concerned shall be competent authority to issue orders under this Regulation who before taking such action shall give an opportunity to the candidate to show cause against the proposed action.
- b) An appeal against the dismissal order, shall be made to the Registrar, Dr. NTR University of Health Sciences, Vijayawada – 520 008 within three months of the receipt of the Dismissal order.

### **35. MIGRATION/TRANSFER:**

**No Transfers during the course period are permitted from one college to another college.**

### **36. RAGGING:-**

The candidates who join Post Basic B.Sc.(Nursing)-2 Years Degree Course should not indulge in any kind of agitation / strike / ragging activity inside / outside the college campus during the course of study. The candidates if found to take part in any such activities mentioned above will be expelled from the course / college at any part of the course of study and legal proceedings / criminal action will be initiated against them. A copy of the [Indian Nursing Council Regulations on Curbing the Menace of Ragging in Nursing Colleges. 2016 dated 24.10.2017](#) is also available in the INC website for information. All candidates and parent/guardian should sign an Affidavit to this effect at the time of admission at the college.

**RAGGING IS PROHIBITED WITHIN OR OUTSIDE COLLEGES. FOR ANY VIOLATION, ACTION WILL BE TAKEN AS PER ANTI RAGGING ACT**

Sd/-  
(Dr.VEMIREDDY RADHIKA REDDY)  
REGISTRAR

VIJAYAWADA  
DATE:10.09.2024

## BEWARE OF TOUTS, BROKERS OR MIDDLEMEN

**Few persons may approach you saying they have known people in Dr. N.T.R. University of Health Sciences who guarantee B.Sc.(Nursing) seats through unfair means during counseling or after counselling. Counseling for all B.Sc.(Nursing) seats are conducted and allotted as per the existing rules and in the ambit of the State Government as per APEAPCET / INC merit and prioritized options exercised by the candidate. Hence, candidates and parents should not trust any of such persons. Any information regarding counselling will be placed in the University official website only.**

### ALL SCANNED COPIES OF ORIGINAL CERTIFICATES TO BE UPLOADED

- 1) SSC or any equivalent examination showing date of birth and other particulars of the candidate.
- 2) Memorandum of Marks of the qualifying examination making eligible for admission i.e. Intermediate or Equivalent Examination and GNM.
- 3) Transfer Certificate from the Institution in which the candidate last studied.
- 4) Candidates claiming eligibility about local/non-local should furnish relevant certificates in support of their claim.
- 5) Candidates who have studied in the state of Andhra Pradesh -
  - (a) If the candidate has studied in any educational institution, study / bonafide certificate from VI to Intermediate (Govt. / ZPH / Private School or College) shall be submitted.
  - (b) A candidate who has studied in 2 or more institutions in various places in Andhra Pradesh, study / bonafide certificate from VI to Intermediate (Govt. / ZPH / Private School or College) in those places shall be submitted.
  - (c) A candidate who has not studied a class in any school / institution, a residence certificate for that period only shall be submitted.
  - (d) Candidates who have not studied in any school / college in the state of A.P., but resided in Andhra Pradesh with private study in Andhra Pradesh & seven years residence certificate mentioning the period of residence preceding the qualifying examination (6th to Inter) by the candidate claiming eligibility as a local by virtue of residence shall be submitted.
- 6) Candidates who have studied in the institutions outside the state of Andhra Pradesh have to submit 10 years residence certificate of the either of the parents issued by MRO to claim Unreserved seats.
- 7) Certificate of social status in case of one who belongs to Scheduled Caste or Scheduled Tribes or Backward Classes issued by an Officer prescribed.
- 8) Candidate claiming eligibility of reservation under PH quota should furnish the required certificate in support of their claim.

- - - ENDS - - -

**ANNEXURE-I**  
**RESIDENCE CERTIFICATE IN SUPPORT OF APPLICATION**

1. It is hereby certified:

a. That Mr / Kum \_\_\_\_\_ son / daughter of Sri / Smt. \_\_\_\_\_ a candidate for admission to the course appeared for the first time for the \_\_\_\_\_ examination (being the minimum qualifying examination for admission to the course mentioned above) in \_\_\_\_\_ (month) \_\_\_\_\_ (year).

b. That in the 10 years, immediately preceding the commencement of the aforesaid examination, he / she resided in the following place / places falling within the area in respect of the AU/OU/SVU region (Tick appropriate one).

S.No.	Period	Village	Mandal	District
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				

2. The above candidate is, therefore, a local candidate in relation to the area specified in Paragraph 3(1)(2)(3) of the Andhra Pradesh Educational Institution (Regulation of Admissions) Order, 1974 as amended.

Officer of the Revenue Department  
(Issued by the competent authority of Revenue Dept.)  
(OFFICE SEAL)

Date:

## **ANNEXURE-II**

### **(Rules for Re-admission after break of study)**

THE REGULATIONS FOR RE-ADMISSION AFTER BREAK OF STUDY FOR ALL THE UNDER GRADUATE AND POST GRADUATE DEGREE / DIPLOMA COURSES IN MEDICAL, DENTAL, INDIAN MEDICINE AND HOMOEOPATHY AND ALLIED HEALTH SCIENCE COURSES OFFERED BY DR. NTR UNIVERSITY OF HEALTH SCIENCES, VIJAYAWADA.

The regulation is subject to modification from time to time.

#### **DEFINITIONS:**

- i. Break of study means any absence more than 3 months during the course of study.
- ii. 3 months for this purpose is a period of 90 days (ninety days) to be recorded from the date of absence irrespective of the number of days in one calendar month.
- iii. For all practical purpose only two types of break of study is allowed.
  - a. Less than 3 months of break (as per definition)
  - b. More than 3 months of break but less than the twice the number of years of study of a particular course.  
Ex: For MBBS/BDS, twice the number of years of study is 9 years & For B.Sc., (Nursing) / Physiotherapy is 8 years.
- iv. If the candidate is on Break of study for two spells in an academic year of a particular course the candidate is deemed to have been discharged from the course of study.  
**One cannot apply for condonation of the break.**
- v. **Only two spells of break of study** for the entire duration of the course is permitted. During second spell of break of study even if the break of study is less than **90** days, permission must be obtained from the university and that spell of Break shall also be counted as second spell of break.
- vi. For less than three months of break, the Principal/ Dean of the college can permit to rejoin into the course under intimation to the university.
- vii. If the break of study is more than three months, the candidate has to apply to the university through the Principal/Dean of the college. The University can give permission to the candidate to complete the course within **twice the years of the study** of the particular course.

**Example 1:** B.Sc. (Nursing) student discontinues after 2 years of study and wants to join the course after 2 years of absence from study may be permitted to rejoin into the course since the candidate has 2 years of study to complete. If the candidate discontinues the course after 2 years of the study and wants to continue after 5 years of absence, the candidate will not be permitted to continue the course since the student will be finishing only after twice the number of years of the course (2 years of study + 5 years of absence + remaining 2 years of the study) makes the student study for 9 years, whereas, according to the Regulation, students should not exceed twice the number of years of study i.e., in 8 years.

**Example 2:** MBBS Student discontinues after 3 years of study and wants to join the course after 3 years of absence from study may be permitted to join into the course since the candidate has 1½ year of study to complete. If the candidate discontinues the course after 3 years of the study and wants to continue after 5 years of absence, the candidate will not be permitted to continue the course since the student will be finishing only after twice the number of years of the course.

## **PROCEDURE FOR REJOINING:**

- (i) The candidate having a break of study for more than three months but less than twice the years of the course shall apply for re-admission into the course in the prescribed form as in **Annexure-II** by remitting the stipulated fee for condonation of Break of Study to the University.

Request to readmission: -

The Principal shall be forwarded the application with specific remarks about the absence period and with an undertaking from the student that he/she is not involved in criminal cases during the absence period.

If any candidate is permitted by the Dean / Principal of the college concerned without the prior permission from this university, the re-admission to the course after **the break of study, the period of such study shall not be considered as a recognized study and the candidate shall not be permitted to write the university examination based on such study Period.**

When the candidate is readmitted into the course and after fulfilment of the Regulations of this university to the course concerned shall be admitted to the examinations.

- ii) The period of break of study of the candidate for rejoining into the course shall be calculated from the date of first discontinuance of the course.
- iii) All they have to execute **a declaration at the time of registration with this University** in this regard in the prescribed form as in **Annexure-I**.
- iv) Only two spells of break of study will be allowed for the entire duration of the course.
- v) If the name of the candidate has been registered in this University on the particular course of study but the candidate has not appeared for the university examination and subsequently if the candidate has entered on Break of Study for more than two years, the candidate shall start the course afresh as Dr. NTR UHS regulations.
- vi) If the candidate has not completed the course beyond twice the year of duration of course of study shall be discharged from the course immediately. This is applicable for all the years of study of Under graduate degree courses

<<END>>

**ANNEXURE-I - PART-1**

**UNDERTAKING BY THE CANDIDATE/STUDENT**

**(Duly Attested by the Oath Commissioner)**

1. I, \_\_\_\_\_, S/o. D/o. of Mr./Mrs./Ms. \_\_\_\_\_  
\_\_\_\_\_ have carefully read and fully understood the law prohibiting ragging and the directions of the Hon'ble Supreme Court and the Central/State Government in this regard.
  
2. I have received a copy of the Indian Nursing Council Regulations on Curbing the Menace of Ragging in Nursing Colleges, 2016, and have carefully gone through it.
  
3. I hereby undertake that -  
    I will not indulge in any behaviour or act that may come under the definition of ragging, I will not participate in or abet or propagate ragging in any form.  
    I will not hurt anyone physically or psychologically or cause any other harm.
  
4. I hereby agree that if found guilty of any aspect of ragging, I may be punished as per the provisions of the Indian Nursing Council Regulations mentioned above and/or as per the law in force.
  
5. I hereby affirm that I have not been expelled or debarred from admission by any institution.

Signed this \_\_\_\_\_ day of \_\_\_\_\_ month of \_\_\_\_\_ year.

Name:

Address:

Signature

**ANNEXURE-I - PART-2**

**UNDERTAKING BY THE PARENT/GUARDIAN**  
**(Duly Attested by the Oath Commissioner)**

1. I, \_\_\_\_\_, F/o. M/o. G/o.  
\_\_\_\_\_ have carefully read and fully understood the law prohibiting ragging and the directions of the Hon'ble Supreme Court and the Central/State Government in this regard as well as the Indian Nursing Council Regulations on Curbing the Menace of Ragging in Nursing Colleges, 2016.
2. I assure you that my son/daughter/ward will not indulge in any act of ragging.
3. I hereby agree that, if he/she is found guilty of any aspect of ragging, he/she may be punished as per the provisions of the Indian Nursing Council Regulations mentioned above and/or as per the law in force.

Signed this \_\_\_\_\_ day of \_\_\_\_\_ month of \_\_\_\_\_ year.

Name:

Address:

Signature

--- END ---